

Tools

Category:	Gardens and Site	Version:	1
Date of Issue:	01-11-08	Contact:	Green Team Coordinator

Purpose

To provide guidance on using Northey Street City Farm tools.

Policy

1. The tool shed is open daily and tools are available for everyone working at The Farm.
2. The most commonly used tool (secateurs) is available on request to prevent damage.
3. Power tools should not be used near the path outside the Nursery. This is to minimise the safety risks associated with using power tools near the general public, and because power tools are too noisy to use near the Nursery shop.
4. No tools are to leave The Farm site for personal use.

Procedures

1. All new volunteers are inducted in safe tool usage by the Green Team Coordinator, or a delegate.
2. Generally, the key coordinator gathers all the tools needed for each job, but anyone is welcome to grab what they need from the tool shed.
3. All tools should be cleaned and returned to the tool shed by the end of the day.
4. The brush cutter and chain saws should only be used under the supervision of the Green Team Coordinator or assigned delegate, to minimise the risk of injury.

