

## Electricity and lighting

<b>Category:</b>	Gardens and Site	<b>Version:</b>	1
<b>Date of Issue:</b>	01-11-08	<b>Contact:</b>	Green Team Coordinator

### Purpose

To provide guidance on providing safe reticulated mains power throughout Northey Street City Farm for general usage and events.

### Policy

1. The Farm will appoint a preferred electrical contractor each year, on the basis of:
  - a. holding appropriate qualifications and certification,
  - b. level of skill and experience,
  - c. ability to provide reliable and prompt service as required,
  - d. ability to work cooperatively with all members of The Farm community, BCC Officers and other partners.
2. All Farm events will have a qualified electrician with a current licence on site during the full period of the event to manage and advise on all electrical (power and lighting) requirements. This person will be The Farm preferred electrical contractor, or a delegate. The electrician will have authority to make any decisions where safety is concerned, in full consultation with the Event Coordinator. In all other matters, they will advise the Event Coordinator.
3. Electrical reticulation and lighting will be a part of the annual review and planning cycle.
4. Power will not be provided out of regular Farm activities.
5. The Farm does not have any general lighting left on at night, for safety and security reasons. Lighting provisions will be as designated through the Site Master Plan. During regular or approved NC activities, appropriate lighting will be provided while keeping in mind the ambience and atmosphere. This is at the discretion of The Farm staff or with events, the Event Coordinator, in consultation with the Farm electrical contractor.

### Procedures

1. All inquiries regarding electrical or lighting are to be directed to the Green Team Coordinator. It is best to put this in writing.
2. The Site and Project Design Procedures (Mini, Midi or Maxi) are to be followed with any electrical proposal.
3. The last staff member or designated officer locking up at the end of the day will turn off all power at the mains, apart from what is required for the automatic sprinkler system in the Nursery.
4. For procedures for large events, please see Event Electrical Checklist.

